


## MEMORANDUM OF UNDERSTANDING

To provide grants and assistance for  
MAEC-AECID Lectureships in Spanish

between

AECID of the Kingdom of Spain and the University of Bengaluru City University  
(India)



The Director of Cultural and Scientific Relations (hereinafter, DRCC), on behalf and in representation of the Spanish Agency for International Cooperation and Development (AECID), a national Agency attached to the Ministry for Foreign Affairs, European Union and Cooperation (MAUC) of the Kingdom of Spain, acting in the name and on behalf of the President of AECID, as per the Decision of 2 July 2009 (Official Spanish Gazette [BOE] of 30 July 2009).

The Vice Chancellor of Bengaluru City University (hereinafter, the University), on behalf and in representation of the University,

With the aim of supporting Spanish studies at the University, contributing to their academic and institutional development and consolidation at said institution, agree on the following terms in order to include, in AECID's annual Call for Applications to its grants and assistance programmes for Lecturers in Spanish at Foreign Universities, a vacancy for such a post at the University of Bengaluru City University, beginning in the academic year **2022/23**, so that the University may have the assistance of a Lecturer in Spanish in its Department of Centre for Global Languages

1. The DRCC shall propose, through the Embassy of Spain (hereinafter, the Embassy), a maximum of six candidates to make a selection from amongst the applicants. The selection shall be made in accordance with the procedure established in the MAEC-AECID Call for Applications.
2. The Lecturer must be expressly approved by the University in writing to the DRCC. The candidate shall fit the profile and be able to carry out the duties defined by the University.
3. The Lecturer shall also take on cultural duties in collaboration with the Embassy to be carried out at the University, compatible with their usual academic duties.
4. The Lecturer may annually apply to the DRCC and the University for a renewal, for a maximum of three academic years.
5. The University shall formalize a contract with the Lecturer upon their taking up the academic post, which shall include, if appropriate, free accommodation, a local monthly salary, facilities for further training, and other benefits, as specified in the Appendix.

6. The DRCC shall grant the Lecturer a supplementary monthly stipend and medical insurance, according to the terms of the relevant annual notice published in the BOE.

7. The University commits to providing the Lecturer with the necessary documents for processing their visa (when applicable), residence permit, and other documents required by the national authorities, in order to enable them to promptly take up their academic post.

8. The University may recognize the Diploma in Spanish as a Foreign Language (DELE) and facilitate the carrying out of exams to obtain the DELE, under conditions agreed with Instituto Cervantes.

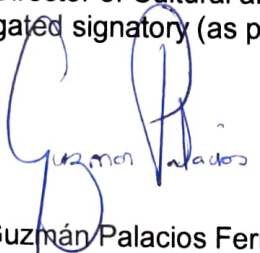
9. This Memorandum of Understanding, in accordance with its purpose of contributing to the academic and institutional development, consolidation and promotion of Spanish studies, shall be implemented until either of the signatories informs the other in writing that it wishes to put an end to its implementation. After this written communication, the Memorandum shall not be implemented in the following academic year.

This document is not legally binding, nor subject to international law. In the event of any differences regarding the interpretation or application of this Memorandum, these shall be resolved by mutual agreement.

In witness whereof, and for the due record of everything agreed, the Signatories sign the present Memorandum in duplicate, one of the copies in the Spanish language.

**Madrid,** 12-01-2022


The Director of Cultural and Scientific Relations of AECID  
Delegated signatory (as per Decision of 2 July 2009, BOE of 30 July)



Mr. Guzmán Palacios Fernández

**Bengaluru,**

The Vice Chancellor of Bengaluru City University



Professor Lingaraja Gandhi



## APPENDIX

### MEMORANDUM OF UNDERSTANDING

To provide grants and assistance for  
MAEC-AECID Spanish Assistantships  
between

AECID of the Kingdom of Spain and the Bengaluru City University

#### 1. LECTURER'S ACADEMIC AND PROFESSIONAL QUALIFICATIONS

Postgraduate (Master Level) in Spanish Language with specialization to teach Spanish as a foreign language. PhD is preferred.

Minimum 3 years teaching experience

#### 2. DESCRIPTION OF SPANISH DEPARTMENT

##### 2.1. Status of Spanish at the University

Spanish language courses have been running since almost 2 decades.

##### 2.2. Spanish Studies programme

Spanish language courses from Basic A1 level to Masters level are offered.

##### 2.3. Number of students and teachers (native speakers and locals)

There is 1 native Indian Spanish teacher. She holds a Masters in Spanish.

At present there are 10 students enrolled for Advance Diploma Course (B2 level)

##### 2.4. Facilities and material resources of the Department

The department will provide the following:

- Workspace with individual desk and chair
- Desktop computer with internet
- Green writing board and chalk
- Office stationery

#### 3. SUBJECTS TO BE TAUGHT BY THE LECTURER

The teacher should be able to handle Postgraduate classes (Masters) and handle subjects like Spanish history, literature, Linguistics, Translation etc.

He/she will also be involved in making students of different levels learn about Spanish culture, society and civilization from time to time, in order to enrich their Spanish language learning.

#### 4. TYPE OF CONTRACT

##### 4.1. Equivalent teaching category :

Spanish Language teacher, equivalent to an Assistant Professor post.

4.2. Number of weekly classroom hours (approximately 15), plus office hours, etc.

- Total 16 hrs of teaching hours per week, plus office hours.
- Conducting examinations and evaluations as per university stipulations.
- Prepare teaching materials, assignments, and examination related question papers for the students of Spanish courses in collaboration with other Spanish teachers.

4.3. Local monthly salary - NA-

4.4. Accommodation - It will be provided by BCU.

It will be at:

KUMARA KRUPA GUEST HOUSE, Kumarapark East, Sheshadripuram, Bengaluru – 560001.

The accommodation in this guest house will either be a suite, which has a small dining room, a living room, a bedroom with a bathroom. Or a deluxe room which has a living cum bedroom and a bathroom. (Whichever is available).

University is also planning to construct a Guest house on campus, once it is ready, the accommodation can be provided in this guest house also. Furnished accommodation.

4.5. Other conditions:

- The teacher will be eligible to attend Seminars, workshops organized by the department from time to time, as part of Faculty development programmes.
- The teacher can access the library available in the University.
- Local conveyance charges will be paid for official purposes, when required.

## 5. SCHEDULE

5.1. Beginning and end of the academic year Generally from July of every academic year ( Subject to Covid -19 restrictions imposed from time to time).

5.2. School holidays: As per the University Calendar and guidelines.

Casual leave allowed per calendar year: One casual leave per month. Total of 12 casual leaves per year and cannot be combined or carried over.

Working hours: Monday to Friday - 10 AM to 5 PM

Saturday - 1<sup>st</sup> & 3<sup>rd</sup> Saturday of the Month – Working 10 AM to 5 PM  
2<sup>nd</sup> & 4<sup>th</sup> Saturday of the Month – Holiday

## 6. OBSERVATIONS

The teacher should know Basic English.

The teacher will work under the supervision of:

Dr. Jyothi Venkatesh

Chairperson, Centre for Global Languages,  
Bengaluru City University, Bangalore