

ಬೆಂಗಳೂರು
ನಗರ ವಿಶ್ವವಿದ್ಯಾನಿಲಯ



BENGALURU
CITY UNIVERSITY

Central College Campus, Dr.AmbedkarVeedhi, Bengaluru,
E-mail ID: registrarevlubcu@gmail.com, Ph.No: 080-22295559

No.BCU/EX/MBA & MCA/B.Ed/IA/01/2022-23

Date:03.09.2022

CIRCULAR

The Heads / Co-ordinators of the MBA & MCA Departments and Principals of the colleges affiliated to Bengaluru City University offering MBA & MCA and B.Ed Courses are hereby informed that the MBA IV Semester & MCA IV and VI semester and B.Ed III Semester Internal Assessment (I.A.) marks shall be uploaded on the University Portal. The College Portal will be enabled from 03.09.2022 to 15.09.2022, 5.00PM. Once the I.A marks uploaded on the Portal, it has to be verified and freezed. I.A. marks will not be accepted after the last date. Therefore, all the Principals of the Colleges are directed to give personal attention for uploading I.A Marks and are also requested to submit the hard copies to the Registrar (Evaluation) office without fail, The Principals of the colleges are advised that before uploading / sending the IA marks verify twice and upload. Any lapses on the part of the colleges affect the students.

Principals are required to observe the formalities and penalties etc., as noted below as per Examination Ordinance / Manual.

Internal Assessment

01. Internal Assessment (IA) marks shall be entered by colleges through online portal provided by University
02. IA marks will have to be entered on or before the last date as prescribed by the University
03. IA marks for repeaters should not be updated by colleges
04. On completion of entry of IA marks, it has to be acknowledged by respective faculty members
05. On completion of entry of IA marks for all subjects, it has to be acknowledged by the college Principal
06. Post acknowledgement of IA marks by the college Principals, modification of the same is not permitted

P.T.O

07. Once the IA marks is submitted to University, the college cannot make any modifications. In case any modification is required for any reason, it should be done before the commencement of the theory examination by giving valid reason for modification with the prior permission from the Registrar (Evaluation).

08. IA marks under no circumstances will be allowed for modification once the results are announced by the University

Penalties for Non-Submission of Internal Assessment Marks on due date.

1	Not sending the sessional / term work / project work /Internal Assessment marks/grading before the commencement of theory examination.	Penalty of Rs.10,000/- per student on college
2	In case marks are sent after commencement of theory examination and before announcement of results. Under no circumstances above said marks sent after declaration of results shall be accepted.	Penalty of Rs.25,000/- per student on college

Lokesh
Registrar (Evaluation)
Registrar (Evaluation)
Bengaluru City University
Central College Campus
Bengaluru - 560 061

To:

All the Chairpersons of MBA & MCA Departments and Principals of affiliated colleges offering MBA , MCA & B.Ed Courses, Bengaluru City University, Bengaluru.

Copy to:

1. P.S. to Vice-Chancellor / Registrar, BCU, Bengaluru.
2. Website administrator, Bengaluru City University – for host the Circular in the Bengaluru City University website.
3. FC/OC