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ನಗರ ವಿಶ್ವವಿದ್ಯಾನಿಲಯ



BENGALURU
CITY UNIVERSITY

Office of the Registrar (Evaluation), Central College Campus, Dr. B.R. Ambedkar Veedhi,
Bengaluru – 560 001. E-mail: registrarevlubcu@gmail.com, Ph.No.080-22295559

No: BCU/1st Annual Conv/2021-22/1902

Date: 01.02.2022

NOTIFICATION

Sub: Submission of applications for the award of Degree Certificates for Under Graduate and Post Graduate Courses in the Faculty of Arts, Commerce, Science and Education during the First Annual Convocation of Bengaluru City University.

Ref: 1. Notification No: BCU/Annual Con/2020-21 dated: 24.03.2021
2. Approval of the Hon'ble Vice-Chancellor dated: 28.01.2022

As per the University notification at reference (1) above, applications were invited from the successful Candidates who have completed their Post Graduate Courses during 2020 for the award of Degree Certificates during the First Annual Convocation of the University. It is observed that, due to Covid-19 Pandemic, many students have not applied for the award of Degree Certificates. Hence, the Candidates who have not applied for the award of Degree Certificate and passed the P.G. Exam during 2020 are hereby permitted to submit their applications by logging in to the University website www.bcu.ac.in in Convocation portal. The candidates are advised to read the instruction carefully while filling the online applications, payment of fees and uploading the attachments.

***Fee Prescribed: ₹.1,180/- for Indian Nationals and
₹. 4,515/- for Foreign Nationals***

The last date for online submission of applications by the Students 15.02.2022.

The Convocation fee in respect of students who have successfully completed the Post Graduate examinations during 2020-21 and the Under Graduate students who have successfully completed their final semester exam during 2020-21, is collected along with final Semester examination fees, Hence, they need not pay the fees and apply for Convocation Certificate.

The list of Candidates who are eligible to receive the Degree Certificate will be notified in the University website.

The Principals of the Autonomous Colleges are informed that, the Students of their Colleges who have successfully completed their Post Graduate Examination 2019-20 and 2020-21 batches and the students of Graduates Courses who have successfully completed their final semester Examination during 2021 shall submit online application. The Hard copy of the application along with attested copies of the Marks Cards of each semester, two pass port size photograph and the copy of the Challan /receipt for having paid the fees, shall be collected from Candidates and sent to the undersigned with Three copies of the list of Candidates on or before **23.02.2022**.

i. Convocation fee for Indian National Students of Autonomous Colleges - ₹. 2,380/-

ii. Convocation fee for Foreign Nationals Students of Autonomous Colleges - ₹. 8,790/-

The last date for online submission of applications by the Students 15.02.2022.

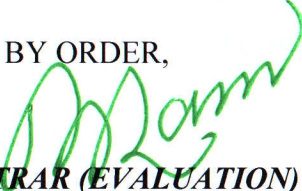
INSTRUCTIONS:

1. The Candidates should invariably enter their Register Numbers, Contact details / Telephone Nos. / Mobile / E-Mail ID in the application format for further correspondence, if any.
2. Marks Cards requiring correction of name / total marks etc., should get them corrected before submitting application for the award of Convocation Certificate.
3. The Convocation fee once paid will not be refunded or adjusted for the next Convocation.
4. Only candidates who have been declared successful in the UG and PG Examinations in Arts, Commerce, Science and Education faculty conducted by the Bengaluru City University are eligible to receive Convocation Degree Certificate.
5. Candidates are required to submit a print copy of filled in application along with the fee receipt, self attested copies of the Marks Cards of each semester and two recent Pass Port size Photograph to the Chairperson of PG Departments of University or Principals of the respective colleges as they may be within three days from the last date fixed.

**CANDIDATES SHALL NOT SEND THE HARD COPIES OF THE APPLICATION AND
ENCLOSURES DIRECTLY TO THE UNIVERSITY**

6. The Heads of the PG Departments of Bengaluru City University / Principals of affiliated colleges are requested to scrutinize the applications with reference to the academic records maintained in the Departments / Colleges and transmit the same in one lot to the University along with the 3 copies of list of **candidates** on or before **23.02.2022** to the undersigned.

7. Provisional Result sheet enclosed will not be and not be considered and accepted for issue of degree certificate.

BY ORDER,

REGISTRAR (EVALUATION)
Registrar (Evaluation)
Bengaluru City University
Principals of Affiliated Colleges /
Autonomous Colleges of Bengaluru City University. Bengaluru - 560 001

To,

All the Chairperson of the University PG Departments, Principals of Affiliated Colleges /
Autonomous Colleges of Bengaluru City University.

Copy To:

1. PS to VC / Registrar / Registrar (Evaluation), Finance Officer, BCU.
2. The Registrar (Evl), Bangalore University, Bengaluru North University / Karnatak / Tumkur /Gulbarga/Mysore/Mangalore/Kuvempu University/ Kannada University, Hampi.
3. The Editor of all Leading News Papers
..... With a request to publish the gist of the notification as a News Items.
4. Computer / PRO Section, BCU, Bengaluru.
5. M/s. Logisys, Bengaluru with a request to host the above notification on the Bengaluru City University website and also send SMS alert to the respective Principals of the affiliated and Autonomous Colleges of BCU. Further, M/s. Logisys is required to keep open the website to enable the students to upload the relevant details as and when required. Further prepare the list of students, who have already paid Convocation fee with the Examination fees.