ಬೆಂಗಳೂರು
ಕೇಂದ್ರ ವಿಶ್ವವಿದ್ಯಾಲಯ
**BENGALURU CENTRAL UNIVERSITY**
ಬಗು ಸೀ ಅಸಿಕೇತನ
BE BOUNDLESS

**Central College Campus, Dr. Ambedkar Veedhi, Bengaluru – 560 001.**
Ph.No.080-22961016 / 22131385 E-Mail ID: bcuccb@gmail.com

No: BCU/Adm-App/UG/2019-20          Date: 20-08-2019

## Circular

**Sub**: Under Graduate Admission Approval procedures and other instructions for the Academic Year 2019-20.

**Ref**: 1) University Notification NO: BCU/ACA/UG-Calendar of Events/26 /2019-20 Date: 22-06-2019.

2) Vice-Chancellor approval dated: 19-05-2019.

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The Principals and their staff of affiliated colleges have to follow the procedures laid down, scrupulously for admission approval and filling of admission application forms.

### Admission Approval Procedures:

1. The University will send the Password through SMS to the Principals by G-mail. support@uniclare.com of all affiliated colleges for downloading the Admission approval proforrma from the website www.bcu.ac.in. By using the password the colleges can access the format of Admission approval form on the screen, course wise, combination wise and semester wise. The colleges have to enter all the details required in the proforma of each candidate in the format. After entering the details of all the candidates, such as course, subject, category and fees, the colleges can download the filled proforma of each candidate. The colleges have to enter the fees to be collected as per the fees notified by the Bengaluru Central University and collect the same from the candidates. Entering wrong amounts in the columns will disqualify the candidate and admission will not be approved.

2. The Colleges / Students have to download individual application form by filling all the particulars in the system itself along with scanned image of photo & signature and submit the same along with the documents mentioned in the circular. Application forms without photograph, Principal's signature and candidate's signature will be automatically rejected without any intimation to the candidate or college. The colleges have to take care to affix the signatures of the candidate and the Principals with seal. Without these signatures the application form will be rejected. One copy of the filled admission approval application form (downloaded after duly filling the details of the candidate) to be submitted to the Registrar (Evaluation) Office Bengaluru Central University.

3. **The Admission approval process will commence from <u>17-09-2019</u> to <u>15-10-2019</u> on working days from 11.00.A.M. to 4.30.P.M.**

4. The Admission approval will be done in the Senate Hall, Central College Campus, Bengaluru.

5. The colleges have to submit consolidated statements and admission applications forms prescribed fees in the form of **DD in favour of The Finance Officer, Bengaluru Central University** (admission fees and application form fees).

6. The following colleges coming under Bengaluru Central University jurisdiction of Karnataka Legislative Assembly Constituencies have to submit the admission statement and the above said documents on the date mentioned against the constituency.

a) **Basavanagudi & BTM Layout**     on 17th September 2019

b) **Chamarajpet & Rajajinagar**     on 18th September 2019

c) **Chikkpet**     on 19th and 20th September 2019

d) **Shanthinagar & Shivajinagar**     on 21st September 2019

e) **Byatarayanapura**     on 23rd and 24th September 2019

f) **Yelahanka**     on 25th and 26th September 2019

g) **Hebbal & Jayanagar**     on 27th September 2019

h) **Gandhinagar & Malleshwaram**     on 30th September 2019

7. The colleges have to submit course wise / admission application form fee separately two **DD's, in favour of The Finance Officer, Bengaluru Central University** one for admission fees and another for downloaded application form fees separately in the following format.

## Course Wise (For all Courses except BCA)

1. Karnataka Students     Rs. **1,857/-** X no. of students=Rs_____

2. Non Karnataka Students including     Rs. **5,082/-** X no. of students=Rs._____
   CBSC and ICSE

3. Indian Students from outside Indian     Rs. **4,487/-** X no. of students=Rs._____
   (NRI)  (Excluding Eligibility Fees of Rs. 6,446/-)

4. Foreign Nationals students outside     Rs. **12,384/-** X no. of students=Rs._____
   India (Excluding Eligibility Fees of Rs. 9,670/- )

5. Downloaded Admission application     Rs. **100/-** X no. of students=Rs._____
   fees

6. ದಂಡ ಶುಲ್ಕ

ದಿನಾಂಕ:18-07-2019 ಂದ 24-08-2019ರವರೆಗೆ     Rs. **680/-** X no. of students = Rs._____

Grand Total   Rs. _____

## Course Wise (For BCA Courses)

1. Karnataka Students      Rs. **9,173/-** X no. of students=Rs_____

2. Non Karnataka Students including      Rs. **12,398/-** X no. of students=Rs._____
   CBSC and ICSE

3. Indian Students from outside Indian      Rs. **11,803/-** X no. of students=Rs._____
   (NRI) (Excluding Eligibility Fees of Rs. 6,446/-)

4. Foreign Nationals students outside      Rs. **16,630/-** X no. of students=Rs._____
   India (Excluding Eligibility Fees Rs. 9,670/-)

5. Downloaded Admission application      Rs. **100/-** X no. of students=Rs._____
   fees

6. ದಂಡ ಶುಲ್ಕ

   ದಿನಾಂಕ:18-07-2019 ರಿಂದ 24-08-2019ರವರೆಗೆ      Rs. **680/-** X no. of students = Rs._____

   _____

   Grand Total Rs._____

(DD to be taken for the admission fees and application fees separately and submit the same at the time of admission approval.)

8. The downloaded admission application form for admission to 1$^{st}$ and 3$^{rd}$ semester have already been hosted on the website www.bcu.ac.in and the application form will be available till **31-08-2019** only.

9. The Principals are required to submit the following documents at the time of admission approval to the University
   a) Affiliation order with intake issued by the Bengaluru Central University
   b) Admission approval of Karnataka Candidates
        i) Duly filled downloaded admission application form along with Statement of Students list course wise.
        ii) Original marks cards of qualifying examination for the eligible course.
          i.e. SSLC/PUC/Diploma.
        iii) One set of attested photo copies of the above documents.

(In case of non submission of any one of the above documents, his/her admission application will be rejected without assigning any reason.)

     c) For candidates outside Karnataka and CBSE/ICSE/NIOS Candidates of Karnataka.
       i) Duly filled downloaded admission application form.
       ii) Original marks cards of qualifying examination for the eligible course.
         i.e. 10$^{th}$ Std/ Plus two/ 12$^{th}$ std /NIOS/ CBSE/ ICSE 11$^{th}$ and 12$^{th}$ std marks cards.
       iii) Migration and Transfer Certificate issued from the institute last studied.

(In case of non submission of any one of the above documents, his/her admission application will be rejected without assigning any reasons.)

d) For candidates from outside India/NRIs/Foreign students who have studies outside India.

    i) Original marks cards of qualifying examination for the course.

    ii) Original Passport.

    iii) Student Visa

    iv) Eligibility certificate issued by Bengaluru Central University (Eligibility certificate to be obtained on or before **16-09-2019.**

(In case of non submission of any one of the above documents, his/her admission application will be rejected without assigning any reasons.)

**Note:** If the colleges do not comply with furnishing of required documents, the admission of such candidates will be cancelled automatically. Therefore, please do not give room for 2nd or 3rd round of admission approval. This is to be strictly complied with. Further, the Principals should verify the genuiness of marks cards of qualifying examination issued by recognized boards. The list of recognized boards are available on the University Website: www.bcu.ac.in The Principals will be solely held responsible if they submit marks cards other than the marks cards issued by the recognized boards and such candidate application will be rejected and action will be initiated against the Principals and colleges as per rules.

## STATEMENT SHOWING THE FEES TO BE COLLECTED AND REMITTED FROM EACH STUDENT TOWARDS REGISTRATION, ADMISSION AND OTHER FEES. (for all Courses Except BCA)

| Fees Students / Events | Karnataka PUC Students | Non-Karnataka Students Including CBSC/ISEC Students | Indian Students who have passed the qualifying from other countries | Foreign Students |
|---|---|---|---|---|
| Registration fee | Rs. 440/- | Rs. 440/- | Rs. 440/ | Rs. 440/- |
| Admission fee | Rs. 155/- | Rs. 155/- | Rs. 155/- | Rs. 3,225/- |
| Sports fee (Total Rs. 732/- out of this 70% of the amount Rs. 512/- to be remitted to the University funds) | Rs. 512/- | Rs. 512/- | Rs. 512/- | Rs. 512/- |
| Processing fee | Rs. 595/- | Rs. 595/- | Rs. 3,225/- | Rs. 8,052/- |
| Cultural Activities fee | Rs. 155/- | Rs. 155/- | Rs. 155/- | Rs. 155/- |
| Eligibility fee | - | Rs. 3,225/- | Rs. 6,446/- | Rs. 9,670/- |
| Total | Rs. 1,857/- | Rs. 5,082/- | Rs. 10,933/- | Rs. 22,054/- |

## FOR BCA COURSES ADMISSION AND REGISTRATION FEES ETC:

| Fees Students / Events | Karnataka PUC Students | Non-Karnataka Students Including CBSC/ISEC Students | Indian Students who have passed the qualifying from other countries | Foreign Students |
|---|---|---|---|---|
| Registration fee | Rs. 4,686/- | Rs. 4,686/ | Rs. 4,686/- | Rs. 4,686/ |
| Admission fee | Rs. 3,225/- | Rs. 3,225/ | Rs. 3,225/- | Rs. 3,225/ |
| Sports fee (Total Rs. 732/- out of this 70% of the amount Rs. 512/- to be remitted to the University funds) | Rs. 512/- | Rs. 512/- | Rs. 512/- | Rs. 512/- |
| Processing fee | Rs. 595/- | Rs. 595/- | Rs. 3,225/- | Rs. 8,052/- |
| Cultural Activities fee | Rs. 155/- | Rs. 155/- | Rs. 155/- | *Rs. 9,670/- |
| | | Rs. 3,225/- | Rs. 6,446/- | Rs. 26,300/- |

# REVISION OF FEE ON GENERAL ITEMS TO UNDER GRADUATE COURSES FOR THE ACADEMIC YEAR 2019-20

The fees in respect of following General items are also enhanced for Under Graduate Courses for the academic year **2019-20**
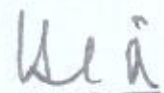
1. Admission and transfer (UG Courses)
   a. for students of Karnataka migrating from one University to another within Karnataka --- Rs. 935/-
   b. for students of other Universities outside Karnataka --- Rs. 3,190/-
2. Change of Name including application fees --- Rs. 1,600/-
3. Change of Language and optional subject & Additional English Language exemptions --- Rs. 870/-
4. 3$^{rd}$ Semester Transfer processing fee --- RS. 870/-
5. Transfer approval fees --- Rs. 870/-
6. Downloaded Admission Approval Form --- Rs. 100/-
7. Sports and Cultural activities fee for 2$^{nd}$, 3$^{rd}$ Semester UG Courses per students --- Rs. 667/-

## Note:-

1) The Principals are requested to submit students list and Vouchers/Bills for having collected And utilized 30% of total sports fee (Rs. 220/- from each students) on sports activities on or before **16-09-2019** to the Director, University college of Physical Education, Bengaluru Central University, Bengaluru.

2) Admission application form and statement of transfer students should be separate list.

3) Change of Language / Additional English / Language Exemption, in this regard, the Principal are hereby informed to submit the statement and obtained prior permission from the University on or before **16-09-2019**.

**IMPORTANT:** The Principals are hereby informed to follow the above guidelines for the admission approval, in order to facilitate the smooth conduct of admission approval. Your cooperation and coordination is solicited in this regard.

**BY ORDER**

**REGISTRAR**
20|8|19

To,
1. The Principals of all affiliated colleges of Bengaluru Central University.
2. All the Officers / Superintendents of Admission and Examination section of BCU
3. The Deans of all Faculties, BCU
4. The Special Officers / Officers on Special Duty / PRO
5. The Head, IT Centre, BCU, with a request to publish in the Bengaluru Central University website.
6. The Librarian, BCU, with a request to publish in the Bengaluru Central University website.

Copy to:
1. PS to VC / Registrar / Registrar (Evaluation) / Finance Officer , Bengaluru Central University

**For all information regarding Admission Approval**
**Please visit www.bcu.ac.in / support@uniclare.com**