

No: BCU/PG/Adm/2019-20 / 149

Date: 07-12-2019

To,

The Co-ordinators / Principals,

University Departments and Affiliated Colleges of Bengaluru Central University,
Bengaluru.

Sir / Madam,

Sub: 1. Approval of admission to PG Courses for the Academic Year 2019-20.

2. VC's approval dated: 06.12.2019.

The Admission approval process for the Academic year 2019-20 will be commencing from 19-12-2019 to 30-12-2019. The Chairperson/Co-ordinators of University Departments and Principals of affiliated Colleges have to follow the procedures laid down hereunder scrupulously.

Admission Approval Procedure:-

1) The University will host the admission application form on the Website www.bcu.ac.in from 06-12-2019. The Departments / Colleges have to enter all details of candidates in the format hosted on the website. The last date for online entry is 13-12-2019. The colleges have to carefully enter all the fields appropriately in the application. Incomplete applications will be rejected.

2) Thereafter, the Departments / Colleges have to upload the following documents on to the website:

- a) Recent Digital passport photograph of the candidate.
- b) One of the photo ID Cards: Passport / Aadhaar Card / Voter ID / Ration Card.
- c) Digital Left Thumb Mark (LTM) of the Candidate.
- d) Digital Signature or the scanned image of the signature of the candidate.

Departments / Colleges are required to submit the duly attested photocopies of all original supporting / necessary documents by the **Co-ordinators / Principals with seal and signature**, at the appropriate place indicated in the application along with the relevant original documents mentioned in clause 3(c) with fee challan for verification on the day of approval of admission.

- 3) The order in which documents have to be submitted is indicated in clause 3(a).
- One copy of consolidated admission statement downloaded along with statement of fee paid, course wise and semester wise separately along with **DD in favour of The Finance Officer, Bengaluru Central University, Bengaluru**, should be submitted to The Finance Officer, Bengaluru Central University, on or before 16-12-2019.
 - Affiliation order issued by the Bengaluru Central University for each course for the year 2019-20.
 - Photo ID Card, Marks Cards, Transfer Certificate / Migration and Eligibility Certificates (for foreign students only) PDC, Caste Certificate in original, Rank Cards of entrance examination obtained in respect of MBA and MCA students.
 - Original Pass Port, Visa, Immigration Stamping entry into India along with Marks cards and Transcripts for languages other than in English, Equivalence Certificate issued by Association of Indian Universities in respect of Foreign Nationals.
 - Admission slip of each student issued in respect of MBA /MCA by the KEA-PGCET and by Bengaluru Central University in respect of PG Course.
 - Minimum eligibility for admission in the case of general merit candidates is 50%, with a relaxation of 5% to SC / ST and Cat-I candidates of Karnataka State.
 - The details pertaining to SC / ST / OBC and Physically Challenged students have to be furnished as per the proforma enclosed.
 - The original challan of all the students allotted by University shall be furnished towards reimbursement of fee on the day of admission approval.
- 4) The Principals are hereby informed to collect the Password by 05-12-2019 may be used for accessing the proforma on the website. The new colleges have to obtain the password from the Office of the Registrar by submitting an application along with affiliation order and mobile number of the Principal.
- 5) To Submit separate Demand Draft in favour of The Finance Officer, Bengaluru Central University, Bengaluru, for admission fee (Course wise) as per the copy enclosed herewith and fee for downloading application form at the rate of Rs. 330/- per application.(Admission application fee and approval application fee).
- 6) In case, it is found that any Colleges / Department has admitted **In-eligible** candidate or candidate without requisite percentage of marks, such of the colleges / departments will be liable for a penalty of Rs. 10,000/- per candidate, and the candidate's admission will not be approved and other punitive measure deemed to be fit will be initiated.
- 7) **Venue** : Senate Hall, Central College Campus.
- Date**: As per the Schedule indicated below:

1. **Schedule for all P.G. Courses except M.B.A and M.C.A:**

- | | |
|--|----------------------------|
| 1. Uploading of data on the website | - 13-12- 2019 |
| 2. Last date for submission of documents to University | - 16-12-2019 |
| 3. Admission Approval Period | - 19-12-2019 to 30-12-2019 |

The following colleges coming under the Bengaluru Central University jurisdiction of Karnataka Legislative Assembly Constituencies have to submit the admission statement and the above said documents on the mentioned dates against each Constituency from 10.30. am to 05.30. pm.

- | | |
|---|--------------|
| 1. Basavanagudi / BTM Layout / Hebbal / Gandhinagar | - 19-12-2019 |
| 2. Chamarajpet & Shanthi Nagra | - 20-12-2019 |
| 3. Rajajinagar / Jayanagar | - 21-12-2019 |
| 4. Chikkpet | - 23-12-2019 |
| 5. Shivajinagar | - 24-12-2019 |
| 6. Byatarayanapura | - 26-12-2019 |
| 7. Malleshwaram | - 27-12-2019 |
| 8. Yelahanka | - 30-12-2019 |

2. **Schedule For M.B.A and M.C.A Course:**

- | | |
|--|----------------------------|
| 1. Uploading of data on website | - 01-01-2020 |
| 2. Last date for submission of documents to university | - 04-01-2020 |
| 3. Admission Approval Period | - 08-01-2020 to 16-01-2020 |

Note: Date & Time will be intimated later for MBA / MCA Courses.

Your co-operation in this regard is solicited.

Note:

1. If the documents furnished are in the language other than Kannada / English, the translated version may please be furnished.
2. Incomplete / wrong / false information and fake documents submitted would be liable for cancellation of admission and legal action against students, college /Institution.
3. The College are requested to attend admission approval on the said date, mentioned against their constituency without fail. The approval admission may not be consider for any other days.

Yours faithfully


REGISTRAR 9/12/19

To:

1. To the Concerned Post Graduate College Principals of Bengaluru Central University

Copy to:

1. Registrar (Evaluation), BCU

2. Ps to VC / Registrar / F.O, BCU for information.
3. Finance Branch BCU may be informed to make arrangements to collect DD's and issue of receipts to the colleges on the day of Admission.
4. Estate Assistant, BCU make necessary seating arrangements / coffee in Senate Hall on the above dates.

STATEMENT SHOWING THE APPROVAL FEES (FOR EACH STUDENTS) REMITTED BY AFFILIATED PRIVATE AND GOVERNMENT COLLEGES FOR THE ACADEMIC YEAR-2019-20

FOR FIRST YEAR MA, M.Sc, AND M.COM COURSES.

Sl. No	Fee Structure/Events	Indian Students who have passed the qualifying Examinations			Foreign Students Rs.
		Within Karnataka State Rs.	Outside Karnataka State within India Rs.	Outside India Rs. NRI	
1	Admission Fee	907	907	907	907
2	Registration Fee	1815	1815	1815	1815
3	Sports Fee	1210	1210	1210	1210
4	Cultural Activity Fee	121	121	121	121
5	Processing Fee	605	605	605	605
6	Eligibility Fee	--	2904	5808	8470
	Total	4659	7562	10,466	13,128

For MSW, MA, Journalism and Mass Communication , M.Ed , M.Com(FA) , M.Com(IB), MTTM, M.Sc Biotechnology, Microbiology, Biochemistry, Psychological Counselling, Electronic Media, Applied Genetics, Fashion and Apparel Design, Speech and Hearing, Audiology and Speech Language Pathology, Speech Language Pathology, MCA and MBA courses:-

Sl.No	Fee Structure/Events	Indian Students who have passed the qualifying Examinations			Foreign Students Rs.
		Within Karnataka State Rs.	Outside Karnataka State within India Rs	Outside India Rs. NRI	
1	Admission Fee	907	907	907	907
2	Registration Fee	4538	4538	4538	4538
3	Sports Fee	1210	1210	1210	1210
4	Cultural Activity Fee	121	121	121	121
5	Processing Fee	605	605	605	605
6	Eligibility Fee	--	2904	5808	8470
	Total	7381	10,285	13,189	15,851

Approval fees paid challan should be submitted along with statement of specified date, failing which the college will be levied with a fine of Rs.1000/- per day.

Note: The Students who were selected to the respective courses through Bengaluru Central University to Government and Private affiliated colleges have paid the total fees which include approval fees. The Approval fees will be deducted and the balance fees will be reimbursed to the respective colleges


REGISTRAR
 9/12/19